

**LAFAYETTE CHRISTIAN SCHOOL EARLY LEARNING
CENTER**

General Policies for MASTER'S Summer Day Camp Program 2024

Ages: Completed Pre-K through completed 4th Grade

Hours of operation: 7:30AM – 5:30PM Monday – Friday.

Date of Operation: May 28th – July 26th (9 weeks)

***CAMP CLOSED THURSDAY, JULY 4th – ELC & LCS Offices closed in observance of Independence Day**

Pickup and Delivery:

Parents are responsible to bring their children to the designated area and must sign them in and out each day. On the enrollment form, you are to list all persons you authorize to pick up your child in both normal and unusual circumstances. Should circumstances require a change, we must receive advance notice directly from the parent. In cases of separation or divorce, we cannot deny releasing a child to either parent unless a court document is on record in our file expressly forbidding one or the other or detailing visitation rights. All persons not known to the staff will be asked to show identification. Those picking up your children must be at least sixteen (16) years of age. (This is a STATE regulation.)

Location:

Sign in and pick up for completed Pre-K(K4) through 4th grade will be in the Gym from 7:30-8:30AM and 4:30-5:30PM, otherwise the office can direct you to where to leave your child.

What to Bring:

Children must wear tennis shoes, bring an extra set of clothes to be left at camp **(everything should be labeled and in a plastic bag with the child's name)**, and they may **bring flip-flops to wear on water days only**. Children will not be permitted to run and play in the gym unless they have tennis shoes on. Crocs are not permitted. NO electronics or toys from home may be brought to camp.

Snacks & Lunch:

The summer program will provide a morning snack, lunch, and afternoon snack, unless you want to bring your own to eat during permitted times. Eating is not permitted in the gym. Students are allowed to bring one water bottle.

Medication: Medication must be in original, prescription containers labeled with child's name, medication name and number, and dosage instructions. Medication can only be administered by the Camp Director. Children may not keep medication with them.

Payments Due:

All weekly fees are payable in advance on Monday afternoon by 5:30 pm for students who attend full time. Part time payments should be made in advance the first day the child is present. A \$30.00 late fee will be charged each week for late payments. **Campers will not be permitted to attend if payment is not received.**

Payments:

Cost for 1st child in household \$160.00 per week for full time. **The 2nd and 3rd child from the same household receive a \$10.00 discount per child for full time camp.** Part time campers can attend three days a week for \$120.00 per week or 2 days a week for \$100.00. **Part time campers from the same household do not receive a discounted price on the 2nd and 3rd child.** For safety and accuracy, we prefer that all payments be made by check. You can pay by debit card with a pin in the school office. We do not accept credit cards. Please do not send payment with a child. Payments will only be accepted by the Camp Director and should be separate from Early Learning Center payments.

Late Pick-Up Fee:

An overtime fee of \$5.00 will be charged for each 5-minute period or part thereof that a child remains in camp beyond scheduled closing at 5:30pm. This fee may be included in the following week's payment or paid separately. **This will be strictly enforced.**

Registration Fee (Non-Refundable):

Early Registration Discount available. \$140.00 fee must be paid by Tuesday, April 30th. The cost increases to \$160.00 Wednesday, May 1st. Payment of registration fee guarantees your child's spot in the summer camp program.

Any special camp (i.e. Basketball Camp, Archery Camp, etc) is an additional cost per camper. The cost of the individual camp will be indicated on its paperwork, along with the relevant ages and dates.

Vacation Policy:

In order to provide the best camp possible, fees must be paid for each week of the summer, **even if the child is not in attendance.**